

MEET THE BUYER SESSION #5

25th September, 2023 / 09:00 – 09:30 hrs.

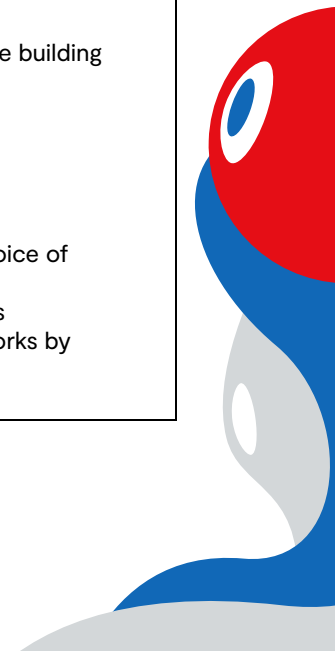
Embassy of the Czech Republic, 2 Chome-16-14 Hiroo, Shibuya City, Tokyo 150-0012, Japan

Attendees:

Name	Company	Designation	Email Address
Mr. Ondrej SOSKA	Czech Centers	Commissioner General	ondrej.soska@expo2025czechia.com
Mrs. Akiko SAGAE	Czech Centers	Pavilion Director	akiko.sagae@expo2025czechia.com
Mrs. Rafaella BROFT	BlueDot	Technical Advisor	rafaella.broft@expo2025czechia.com
Mrs. [*****]	[*****]	Manager, Expo promotion Dept	[*****]

Minutes of meeting:

#	Subject
1	Meeting started at 09:00 hrs Japan Standard Time
2	<p>Opening word / Mr. Ondrej Soška</p> <ul style="list-style-type: none"> ▪ Welcome the representatives of the [*****] Company ▪ Introduction of the Meet the Buyer Session and basics of the Czech Public Procurement legislation. ▪ Introduction of the members of the Czech delegation ▪ The minutes of the meeting will be written by Ms. Akiko Sagae, reviewed by Mr. Ondrej Soska and its anonymized version will be published on the website www.expo2025czechia.com. ▪ Mr. Soska introduced the aims of the Czech participation at Expo 2025 Osaka, Kansai <ul style="list-style-type: none"> - Theme: Talent and Creativity for Life - Narrative: Creative nation, global impact - Claim: Czechia – The Original - Strategic location of the plot - Architectural competition, introduction of the pavilion design proposal
3	<p>Technical introduction / Mrs. Rafaella Broft</p> <ul style="list-style-type: none"> ▪ Czechia submitted the Application for Temporary Building Permit as the first international participant ▪ General design has been approved by Expo Association and Osaka Authorities, now waiting for the approval of the structural concept and materials ▪ Basement to balance the weight of pavilion, location of kitchen and facility for the staff ▪ First floor – entrance and exit, restaurant ▪ Second floor – auditorium ▪ Spiral around the building as a path for the visitors to reach the roof terrace, every level has different experience for visitors ▪ Once the building is approved we are considering doing more detailed workshop for construction
4	<p>Tender procedure / Mrs. Rafaella Broft</p> <ul style="list-style-type: none"> ▪ As per the Czech Public Procurement legislation, we can release the tender after the building permit is issued and complete documentation is prepared. ▪ We are currently considering 4 different concepts of the scope of work: <ul style="list-style-type: none"> - construction only - construction + maintenance - construction + decommission - construction + maintenance + decommission ▪ Following the Czech Public Procurement law we will not restrict the contractor's choice of suppliers. We introduced some of the considered scenarios: <ul style="list-style-type: none"> - Construction by General Contractor (with JPN license) with imported materials - Construction works by General Contractor (with JPN license) and assembly works by material suppliers (INT) - Collaboration General Contractor (with JPN license) and SubContractor (INT)



#	Subject
5	Maintenance / Mrs. Rafaella Broft <ul style="list-style-type: none"> ▪ Mrs. Broft explained the differences between the maintenance concepts <ul style="list-style-type: none"> - Maintenance, limited to Defect Liability Period (DLP) - Full maintenance (including preventive maintenance to keep the desired quality) ▪ Mrs. Broft highlighted that maintenance is considered fixing of broken or faulty components, however it doesn't include regular operational cleaning and facility management.
6	Decommissioning / Mrs. Rafaella Broft <ul style="list-style-type: none"> ▪ Deconstruction / dismantling ▪ Disassembly + reuse of materials ▪ Disassembly + reuse of the building
7	Expected Timeline / Mrs. Rafaella Broft <ul style="list-style-type: none"> ▪ 11/2023: Building Permit Issued by Japan Authorities ▪ 12/2023 – 01/2024: Construction Tender Start ▪ 04/2024: Construction Tender Closing ▪ 05/2024: Contract Agreement Signing + Start of Construction ▪ 03/2025: End of Construction + Testing & Commissioning + Handover
8	Introduction of the bidding process in Czechia / Mr. Ondřej Soška <ul style="list-style-type: none"> ▪ All tender documents will be prepared in English language. ▪ We consider drafting of the main contract will be by a Japanese legal advisor to be easily understood by the Japanese companies. ▪ Public Tender challenge – all offers must be submitted through the Czech National Electronic Procurement Tool (NEN). A short introduction is attached to the minutes of this meeting.
9	Closing word / Mr. Ondřej Soška <ul style="list-style-type: none"> ▪ Mr. Soška thanked the gentlemen for attending the meeting. ▪ Czech national pavilion is not very complicated and has ambitions to be award winning. ▪ Czechia is not looking just for a contractor, but a reliable partner for a challenging project.
10	Meeting finished at 09:39 hrs Japan Standard Time

Minutes taken by:

Approved by:

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Mrs. Akiko SAGAE
25th September, 2023

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Mr. Ondřej Soška
26th September, 2023